

## **Roles of the EALTA<sup>1</sup> Trustees: the President**

*The President ... shall serve a three-year term of office after which time he or she shall not be eligible for immediate reelection. ( CIO Constitution, section 12.5.1).*

The three-year term is preceded by a one-year term as Upcoming President. There will be only one presidential election which takes place at the beginning of the final year of the current Presidency. Once elected, the Upcoming President becomes a member of the Executive Committee. When the current President leaves office, the Upcoming President becomes the President and an EALTA Trustee.

The former President remains available for informal consultation during the first year of the following presidency.

The main responsibilities of the EALTA President are as follows:

- Governing the association: strategically planning and steering EALTA's activities, carrying out the purposes or business of EALTA, and carrying out other actions as directed by the membership.
- Disseminating EALTA's mission statement and reaching out to future members from the three constituencies of EALTA: testers, teacher trainers, teachers.
- Chairing meetings of the Trustees and meetings of the Executive Committee. This includes determining the agenda and presiding at the regular meetings.
- Determining the agenda and presiding at General Meetings, including the Annual General Meetings of the Association.
- Determining the theme and keynote speakers of EALTA's annual conferences in close cooperation with the Executive Committee and the local conference organisers.
- Serving as the official representative of EALTA to other professional organizations and institutions.
- Keeping the membership informed of important issues concerning language testing and assessment.
- Surveying members' needs and wishes regularly by collecting feedback after events and conferences and by membership surveys in regular intervals.
- Ensuring that EALTA's mission and its constitution are abided by EALTA members.

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<sup>1</sup> EALTA - the European Association for Language Testing and Assessment is a Charitable Incorporated Organisation (CIO), registered in England, charity number 1198137